



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

September 27, 2023 AGENDA ITEM #2

Approve the minutes from the
August 16, 2023 Regular Board
Meeting and the September 20, 2023
Board Workshop

Strategic Plan Relevance: Service
Department: Legal
Contact: Geoff Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Description/Background: Approve the attached draft minutes for the August 16, 2023, Regular Board Meeting and the September 20, 2023 Board Workshop.

Backup provided: Draft minutes August 16, 2023, Regular Board Meeting
Draft minutes September 20, 2023 Board Workshop

MINUTES
Regular Meeting of the Board of Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Monday, August 16, 2023
9:00 a.m.

This was an in-person meeting. Notice of the meeting was posted August 11, 2023, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade and Board Members David Armbrust, Mike Doss, Heather Gaddes, David Singleton and Ben Thompson were present.

**An archived copy of the live-streamed audio of this
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/269390>

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:03 a.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

Sharon Blythe, Director, citizen liaison for Austin Memorial Park Cemetery and the Mobility Authority, offering praise for the MoPac Cemetery Tree Planting Project that was completed earlier this year.

2. Welcome newly appointed board member.

Chairman Jenkins and board members welcomed Ben Thompson to the board.

Consent Agenda

3. Approve the minutes from the June 26, 2023 Regular Board Meeting.
4. Prohibit the operation of certain vehicles on Mobility Authority toll facilities pursuant to the Habitual Violator Program.

ADOPTED AS: **RESOLUTION NO. 23-025**

MOTION: Approve Item Nos. 3 and 4.
RESULT: Approved (Unanimous); 7-0
MOTION: Mike Doss
SECONDED BY: Heather Gaddes

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

Regular Items

5. Accept the unaudited financial statements for June 2023.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Accept the unaudited financial statements for June 2023.
RESULT: Approved (Unanimous); 7-0
MOTION: Heather Gaddes
SECONDED BY: Mike Doss
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-026

6. Authorize reimbursement of financing expenditures for the 183A Added Capacity Project.

Presentation by Jose Hernandez, Chief Financial Officer and Mike Sexton, P.E., Acting Director of Engineering.

MOTION: Authorize reimbursement of financing expenditures for
the 183A Added Capacity Project.
RESULT: Approved (Unanimous); 7-0
MOTION: David Singleton
SECONDED BY: Nikelle Meade
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-027

7. Approve financial institutions qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Approve financial institutions qualified brokers authorized
to provide investment services and engage in investment
transactions with the Mobility Authority.

RESULT: Approved (Unanimous); 7-0
MOTION: David Singleton
SECONDED BY: David Armbrust
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-028

8. Approve amendments to the investment policy and strategy section of the CTRMA Policy Code and designate the Finance Manager as an Investment Officer of the CTRMA.

Presentation by Jose Hernandez, Chief Financial Officer.

MOTION: Approve amendments to the investment policy and strategy section of the CTRMA Policy Code and designate the Finance Manager as an Investment Officer of the CTRMA.

RESULT: Approved (Unanimous); 7-0
MOTION: David Singleton
SECONDED BY: Nikelle Meade
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-029

9. Discuss and consider approving an interlocal agreement with the Texas Department of Transportation for highway emergency response operation (HERO) services.

Presentation by Tracie Brown, Director of Operations and Fabiola Bowers, Traffic & Incident Manager.

MOTION: Approve an interlocal agreement with the Texas Department of Transportation for highway emergency response operation (HERO) services.

RESULT: Approved (Unanimous); 7-0
MOTION: Ben Thompson
SECONDED BY: Mike Doss
AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton,
Thompson
NAY: None.

ADOPTED AS: RESOLUTION NO. 23-030

10. Discuss and consider authorizing the Executive Director to issue work authorizations to Atkins North America, Inc. for the general engineering consulting and preliminary engineering services for the 183A Added Capacity Project.

Presentation by Mike Sexton, P.E., Director of Engineering.

MOTION: Authorize the Executive Director to issue work authorizations to Atkins North America, Inc. for the general engineering consulting and preliminary engineering services for the 183A Added Capacity Project.

RESULT: Approved (Unanimous); 7-0

MOTION: David Singleton

SECONDED BY: David Armbrust

AYE: Armbrust, Doss, Gaddes, Jenkins, Meade, Singleton, Thompson

NAY: None.

ADOPTED AS: RESOLUTION NO. 23-031

Briefings & Reports

11. Quarterly project updates.

Presentation by Mike Sexton, P.E., Director of Engineering.

- A. 183A Phase III Project
- B. 183 North Mobility Project
- C. Barton Skyway Ramp Relief Project

12. Executive Director Report.

Presentation by James Bass, Executive Director.

- A. Agency performance metrics.
 - i. Roadway Performance
 - ii. Call-Center Performance

Executive Session

Chairman Jenkins announced there would be no Executive Session.

13. Discuss the sale, transfer or exchange of one or more parcels or interests in real property owned by the Mobility Authority and related legal issues as authorized by §551.071 (Consultation with Attorney) and §551.072 (Deliberation Regarding Real Property; Closed Meeting).
14. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
15. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
16. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

Regular Items

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 10:38 a.m.

17. Adjourn.

MINUTES
Workshop of the Board of the Board of Directors of the
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, September 20, 2023
1:00 p.m.

This was an in-person meeting. Notice of the meeting was posted September 15, 2023, online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins, Vice Chair Nikelle Meade* and Board Members Mike Doss and Ben Thompson were present.

**An archived copy of the live-streamed audio of this
meeting is available at:**

<https://mobilityauthority.new.swagit.com/videos/272108>

Chairman Jenkins called the board workshop to order at 1:09 p.m. and had each Board Member state their name for the record.

1. Welcome and opportunity for public comment.

No comment was provided

2. Discuss Draft Five Year Capital Plan.

Presentation by James M. Bass, Executive Director and Jose Hernandez, Chief Financial Officer answered questions.

*Note: At 1:39 p.m. Nikelle Meade joined the workshop remotely.

3. Discuss retiree cost of living adjustment.

*Note: At 2:02 p.m. Nikelle Meade joined the workshop in-person.

James M. Bass, Executive Director and Jose Hernandez, Chief Financial Officer and Ann Zigmond, Controller answered questions.

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 2:29 p.m.

4. Adjourn.